

### License Review Classes:

The Department of Environmental Quality, in cooperation with listed educational institutions, presents workshops to assist wastewater treatment plant operators and trainees to prepare for the wastewater licensure examinations. Course dates, locations, registration requirements, fees, contacts and other pertinent information are provided. For information regarding a specific program, call the contact person listed in the schedule for that location.

### Course Approval:

All wastewater programs listed in this announcement are conducted using course materials prepared by the Operator Training Program of the Department of Environmental Quality and approved by the State Board for Waterworks and Wastewater Works Operators and On-site Sewage System Professionals for use as substitution for required operating experience as permitted by Board regulations.

### Cancellation:

All classes are subject to cancellation in the event of insufficient registrations. In the event a class must be cancelled, only those who have registered will be notified of the cancellation. **Persons traveling long distances to attend should confirm course availability prior to leaving home.**

### Inclement Weather:

The inclement weather policy of the host institution at which the program is held will be observed.

### Course Registration:

All participants must register with the host community college. **Most colleges require registrations and associated fees be submitted prior to the start of class.** In some instances colleges will allow registrations on the first day of class on a space available basis.

Since classes may be cancelled for lack of registrations, it is important to contact the college and register at least 5 business days prior to the first day of class.

### Registration Questions:

To obtain college registration information call the college contacts listed for the college you wish to attend.

### Program Content Questions:

Contact the course instructor or:

Wayne Staples  
Phone (804) 698 – 4106  
Email: [Wayne.Staples@deq.virginia.gov](mailto:Wayne.Staples@deq.virginia.gov)

Jason Spicer  
Phone (804) 698 – 4143  
Email: [Jason.Spicer@deq.virginia.gov](mailto:Jason.Spicer@deq.virginia.gov)

# Licensure Review Training Programs

Winter/Spring 2013



Operator Training Program  
Water Division  
Department of Environmental Quality  
PO Box 1105  
Richmond Virginia 23218

## Course Costs:

Fees are set by the host institution. **However, fees are subject to change and the actual course fees are those in effect at the time you register for the program. All fees must be paid on or before the start of the class.**

Billing arrangements must be made through the host institution prior the start of class. For additional information on billing or fees, call the contact person for the institution. **Checks should be made payable to the host institution.**

All wastewater licensure review classes require that participants have one set of the Basic or Advanced Wastewater Licensure Review manuals (5<sup>th</sup> Edition). Some programs may require additional reference materials. This is indicated by an asterisk (\*) following the program title. All reference materials can normally be purchased at the institution's bookstore. The Basic and Advanced Wastewater Licensure Review manuals can also be purchased from the Department of Environmental Quality. For purchasing information contact the host institution or a DEQ program contact.

## Refunds:

The host institution's refund policy applies. If you are unable to attend after registering for a program contact the institution immediately for withdrawal and refund procedures.

## Water Treatment Training Programs:

The Department provides information on available water courses as a service to the sponsoring institutions and water plant operators. Contact the host institution to determine whether a water program is approved by the License Board.

Water programs may require purchase of additional reference manuals. When required, manuals can be purchased from the college bookstore. Contact the host institution for additional information.

### John Tyler Community College Chester Virginia

(Internet Web Site- <http://www.jtcc.edu>)

Instructor: Wayne Staples (804) 698 – 4106

Fees: \$ Contact College

Class Days: T – W - Th - F (8 a.m. – 5 p.m.)

Contact: Joanne Wallin (804) 706 - 5169

#### March 5 – 8, 2013

ENV 40 Basic Wastewater Licensure Review

ENV 146 Advanced Wastewater Licensure Review

### Northern Virginia Community College Manassas Virginia

(Internet Web Site- <http://www.nv.vccs.edu>)

Instructor: Robert Canham

Fees: \$ Contact College

Parking Fee: \$ 30.00 (must be paid separately)

**Note: Local, state or federal employees driving government vehicles are exempt!**

Class Days: M - F (8 a.m. - 5 p.m.)

Contact: Pam Kraemer (703) 257 - 6563

#### February 25, 2013 – March 1, 2013

ENV 195-70 Topics In: Basic Wastewater

ENV 195-71 Topics In: Advanced Wastewater

Wastewater courses require the appropriate Wastewater Licensure Review manuals (5<sup>th</sup> Editions) for each class. Purchase manuals from the college bookstore or order the manuals from the Department of Environmental Quality. If you already own the appropriate editions of the manuals you may bring them with you to class. Contact the community college or DEQ for more information.

### Tidewater Community College Portsmouth Virginia

(Internet Web Site - <http://www.tcc.vccs.edu>)

Instructor: Don Bowden

Fees: \$ Contact College

Class Days: T - W –Th - F (8 a.m. – 4:30 p.m.)

Contact: Kathy Richardson (757) 822 - 2300

Billing: Business Office (757) 822 - 2105

#### At HRSD - Nansemond WWTP

#### March 26 – 29, 2013

ENV 40 Basic Wastewater License Review

ENV 146 Advanced Wastewater License Review

### Wytheville Community College - Wytheville Virginia

(Internet Web Site- <http://www.wcc.vccs.edu>)

Instructor: Gary Johnson

Fees: \$ Contact College

Days/Times: M - T – W - Th (8:30 a.m. – 4:30 p.m.)

Contact: Wanda Beck (276) 223-4763

#### February 25 – 28, 2013

ENV 47 Basic Water Licensure Review\*

ENV 147 Advanced Water License Review\*

#### March 25 – 28, 2013

ENV 40 Basic Wastewater Licensure Review

ENV 146 Advanced Wastewater Licensure Review

\* Water Courses require AWWA manuals "*Principles and Practices of Water Supply Operations, Water Sources, 3<sup>rd</sup> Edition*" and "*Principles and Practices of Water Supply Operations, Water Treatment, 3<sup>rd</sup> Edition*". Order from AWWA, purchase at WCC bookstore or bring copies with you or contact Wanda Beck at Wytheville Community College for additional information.